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HOW TO SIGN UP AND A QUICK OVERVIEW

Sign up

You can register at <https://orcid.org/signin> and set up who can see your ID (everyone, people you trust or nobody). You will then receive a **confirmation email**. Make sure to check your spam folder just in case.

Follow the orders of the **confirmation email** to conclude your registration.

The screenshot shows the ORCID registration form with the following fields and options:

- First name:
- Last name (Optional):
- Primary email:
- Additional email (Optional):
- Buttons: [Add another email](#), [?](#)
- Password:
- Requirements (all checked):
 - 8 or more characters
 - 1 letter or symbol
 - 1 number
- Confirm Password:
- Visibility settings:

Your ORCID iD connects with your ORCID record that can contain links to your research activities, affiliations, awards, other versions of your name, and more. You control this content and who can see it. [More information on visibility settings.](#)

By default, who should be able to see information added to your ORCID Record?

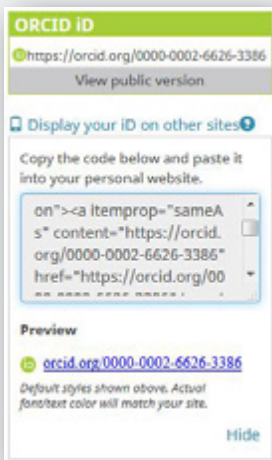
 - Everyone (87% of users choose this)
 - Trusted parties (5% of users choose this)
 - Only me (8% of users choose this)

Your profile

Once you are successfully registered, you will find your **16-digit ID** in the upper left corner of your profile. You can add additional information such as your homepage, biography, memberships and affiliations as well as qualifications you acquired.

find your ORCID-ID

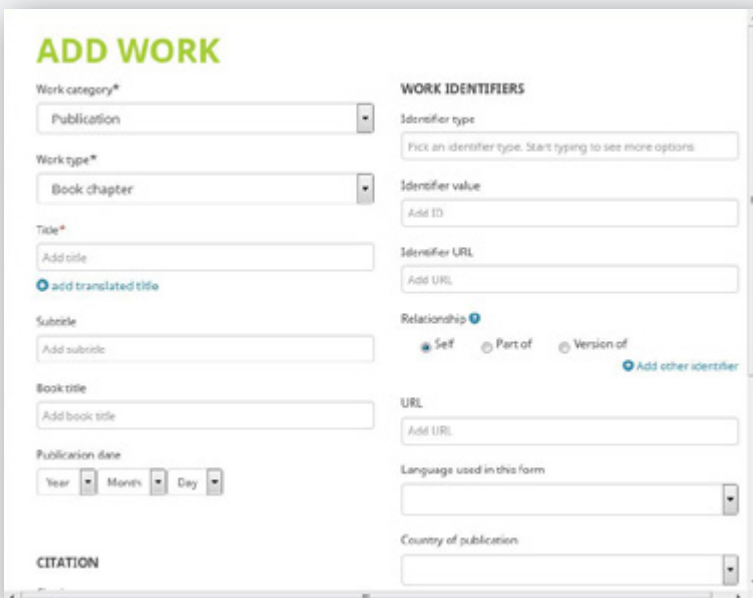
ORCID Main-Homepage:
<https://orcid.org/>



Adding publications to your profile

Using the button »add work«, you can add your publications to your profile – either via importing a BibTex citation or manually filling out a form.

register a publication



As soon as you've submitted the form, your work will be listed in your profile.

example of a successfully added publication

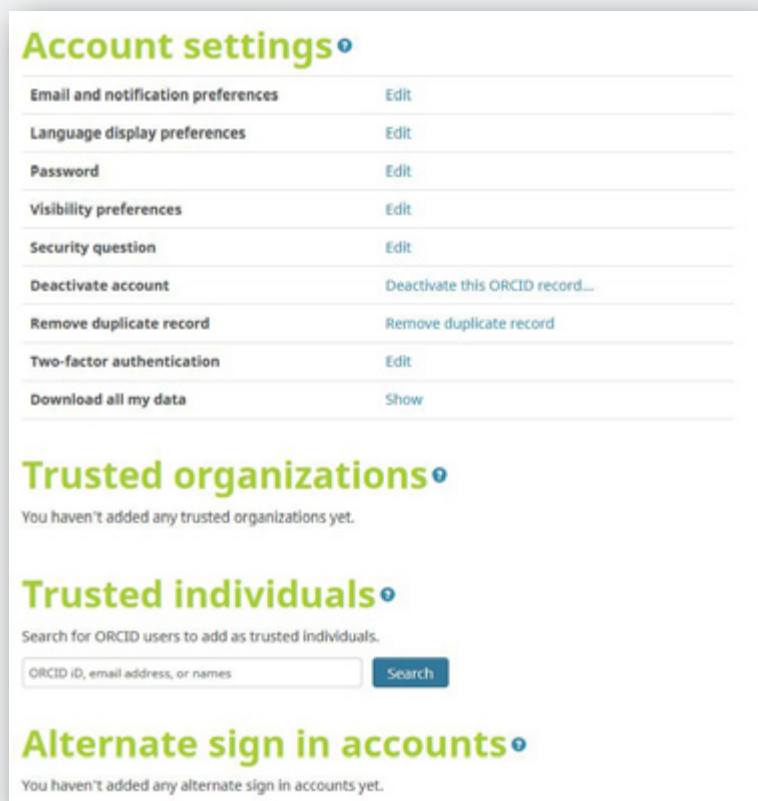


Additional settings

Under »account settings« you can connect to person and institution identities you trust, add security information and using the button »Download all my data«, you can get [XML files](#) containing details on you personally and on the work you submitted.

[making connections](#)

[more about XML](#)



The screenshot shows the ORCID account settings interface. It is divided into several sections:

- Account settings**: A list of settings with an 'Edit' link for each:
 - Email and notification preferences
 - Language display preferences
 - Password
 - Visibility preferences
 - Security question
 - Deactivate account (link: Deactivate this ORCID record...)
 - Remove duplicate record (link: Remove duplicate record)
 - Two-factor authentication
 - Download all my data (link: Show)
- Trusted organizations**: A message stating "You haven't added any trusted organizations yet."
- Trusted individuals**: A search section with the text "Search for ORCID users to add as trusted individuals." and a search box containing the placeholder "ORCID ID, email address, or names" and a "Search" button.
- Alternate sign in accounts**: A message stating "You haven't added any alternate sign in accounts yet."